You are cordially invited to attend the **31st Annual Virginia Aviation Conference** which will be held August 25-27, 2004, at the Hotel Roanoke & Conference Center in Roanoke, VA.

This meeting of airport managers, sponsors, consultants, government officials and others with an interest in aviation in Virginia features a Virginia Aviation Board Meeting, special speakers, exhibitors, and the Virginia Aviation Awards banquet which honors those who have made significant contributions to aviation in Virginia.



The conference is sponsored by the Virginia Department of Aviation, Virginia Aviation Board, Virginia Airport Operators Council, and Virginia Aviation Business Association.

Tentative Agenda:

Wed., Aug. 25, 2004

7:15 a.m.	Continental Breakfast
8:00 a.m.	Registration Desk Opens
8:30 a.m.	Opening Remarks
9:00 a.m.	General Assembly Speaker
10:00 a.m.	Morning Break with Exhibitors
10:30 a.m.	General Assembly Speaker
12:00 Noon	Lunch with Speaker
1:30 p.m.	Virginia Aviation Board Meeting
1:30 p.m.	Land Use (Breakout)
2:30 p.m.	Afternoon Break with Exhibitors
3:00 p.m.	GIS (Breakout)

Thurs., Aug. 26, 2004

6:00 p.m.

7:45 a.m.	Continental Breakfast
8:00 a.m.	Registration Desk Opens
9:00 a.m.	Virginia Aviation Board Meeting
9:00 a.m.	Potomac Tracon (Breakout)
10:00 a.m.	Morning Break with Exhibitors
10:30 a.m.	Controlling Airport Wildlife (Breakout)
11:30 a.m.	Lunch
1:00 p.m.	Golf Tournament
	Visit Market Square (on your own)
6:30 p.m.	Consultants Reception

Virginia Aviation Awards Banquet

Host Airport Reception

Fri., Aug. 27, 2004

7:30 p.m.

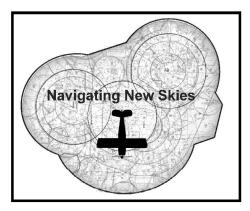
7:30 a.m.	Continental Breakfast
9:00 a.m.	Virginia Aviation Board Meeting
12:00 Noon	Conference adjourns

Visit www.doav.virginia.gov for up-to-date Conference info.

Things to Do: Market Square

Within walking distance of the Hotel Roanoke & Conference Center, Market Square features restaurants, gift shops, art galleries, clothiers, a market with plants, flowers, fresh vegetables and fruits, and much more. Nearby museums include the Art Museum of Western Virginia, History Museum of Western Virginia, and the Science Museum of Western Virginia.

What Do I Wear? Business Casual is appropriate for meetings. The Host Airport Reception is casual. The Aviation Awards Banquet Thursday evening is Business Dress.



Host Airport Reception - Wednesday, August 25, 2004

The Board and staff of the Roanoke Regional Airport Commission invite you to join them at the newly renovated former Norfolk and Western Railway Passenger Station, home of the O. Winston Link Museum, to share a time of food and fellowship. Travel through the Museum and discover (or rediscover) the talent and tricks of the trade of O. Winston Link, steam locomotive photographer extraordinaire. The Station and Museum are located just across the street from the Hotel Roanoke and within close walking distance to the restaurants and shops located in the Roanoke City Market. Dress is casual."

Guest Speaker - Dick Rutan

"Aviation Adventures" Wednesday, Aug. 25, 2004

Voyager Aircraft's non-stop and unrefueled flight around the world in December of 1986 placed Dick Rutan in the history books. The Voyager story is one of tremendous courage, of vision, and of adventure and is often referred to as "aviation's last first."



But Dick Rutan has many other aviation adventures to share including a trek to the North Pole in 2000 and an attempt to make the first ever flight around the world in a balloon in 1998.

Dick received both his solo pilot's license and driver's licence on his sixteenth birthday. At nineteen, he joined the Air Force Aviation Cadet Program and served as an Air Force pilot for two decades. He then joined his brother as Production Manager and Chief Test Pilot at Rutan Aircraft Factory. He resigned and founded Voyager Aircraft, Inc. in 1981 which culminated in the historic Voyager flight.

One of Dick's 2002 projects is test flying the EZ-Rocket, a modified Experimental Long-EZ, serving as a test bed for reuseable rocket engines developed by XCOR Aerospace.

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31st Annual Virginia Aviation Conference

Registration Form

Please register me for the Virginia Aviation Conference to be held at the Hotel Roanoke & Conference Center in Roanoke. Registration includes meetings, breaks, receptions, Wednesday and Thursday lunch, and Thursday Aviation Awards Banquet.

1. Registration	Cost	How Many	Late Registration	Cost	How Many	
☐ Conference Registratio	n		☐ Late Registration			
(until August 2, 2004)	\$150.00		(after August 2, 2004)	\$170.00		
2. Extra Meals (for	guests)					
☐ Wednesday Lunch	\$22.00					
Thursday Lunch	\$18.00					
☐ Thursday Banquet	\$38.00					
			How			
3. Event Selection			Many			
☐ Host Airport Reception	n (Wednesday)		Golf	I have co	mpleted the golf	
				registra	ition form and faxed to	
Consultants Reception	(Thursday)			Campbe	ell and Paris Engineers.	
4. Contact Info (Please Print Clearly)						
Name:			E-Mai	il:		
Preferred Name for Badge: _			Phone	e Number:		
Title:			FAX N	Number:		
Company:						
Address:						
City:			State:		Zip:	
City: State: Zip: Contact Person/Telephone Number:						
Is this your first Virginia Aviation Conference? Yes No If not, how many Conferences have you attended?						
5. Payment Info						
Check made out to Virginia Aviation Conference Fund enclosed for \$ (Credit cards cannot be accepted for payment.)						
6. Send in Your Registration						
☐ Mail this form and your check to: Virginia Aviation Conference, 5702 Gulfstream Road, Richmond, Virginia 23250-2422.						
·			·			
DOAV Use: Paid:checkca	ash Date:	Amt:	Receipt Numbe	er:	Initials:	

Hotel Reservation Request Virginia Aviation Conference

Tuesday, August 24-Friday, August 27, 2004

RESERVATION DEADLINE: Monday, August 2, 2004

Reservations received after the above cut-off date or after the group block is full will be honored on a rate and space available basis only.

Reservations may be made by calling: The Hotel Roanoke & Conference Center directly at 866-594-4722 Be sure to ask the agent for the VA Aviation Conference.

Or **fax** this form to: Reservations Department at 540-853-8264

\$ 59.00/\$79.00 per room, per night Single/Double Occupancy

You may also **mail** this form directly to: The Hotel Roanoke & Conference Center 110 Shenandoah Avenue Roanoke, VA 24016 Attn: Reservations Department

Check-in time is after 4:00 p.m.

Check-out time is before 11:00 a.m.

In making your reservation, The Hotel Roanoke & Conference Center requires that you either:

- (1) Enclose a check or money order equal to first night's rate, plus 11.5% (please, no cash)
- (2) Send the entire number of your following credit card: AMERICAN EXPRESS, DINERS CLUB, VISA, MASTERCARD, CARTE BLANCHE, or DISCOVER. Please include the expiration date and your signature.

The Hotel Roanoke & Conference Center regrets that it cannot guarantee your reservation without one of the above. Deposits will be refunded only if cancellation notice is given prior to 4:00 p.m. on the day of arrival. (Please record your cancellation confirmation

If more than one room, please:

- a) enclose list of names/addresses, indicating which guests share room.
- b) indicate how advance deposit should be divided (if applicable).
- c) indicate how final payment will be made (one or more payments).

FORM TO BE COMPLETED - PLEASE PRINT OR TYPE

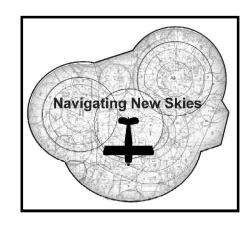
Name:	Group:			
Address:				
City:	State: Zip Code:			
Phone: (Day)	(Evening)			
Arrival: Date Time	Departure: Date Time			
Number of Rooms: Names for Each Room:				
Number of People in Each Room: Adults Children under 18 Number of People Sharing Room:				
Special Requests: (NOT Guaranteed) One Bed Two Beds Smoking Non-Smoking Handicapped Accessible				
Check or Money Order Enclosed - Amount \$ Credit One Room Credit evenly among All Rooms				
AMEX CARTE BLANCHE DINERS CLUB _	_ DISCOVER MASTERCARD VISA			
Card Number	Expiration Date			
Signature	Today's Date			

2004 Virginia Aviation Conference

Hotel Roanoke & Conference Center August 25-27, 2004

Register Today!





Registration Deadline: August 2, 2004

Sponsored by:

Virginia Department of Aviation Virginia Aviation Board Virginia Airport Operators Council Virginia Aviation Business Association

General Registration

Commonwealth of Virginia Department of Aviation 5702 Gulfstream Road Richmond, Virginia 23250-2422 Presorted Standard U.S. POSTAGE PAID Richmond, Va Permit No. 949

Registration
Deadline:
August 2, 2004

